



CRITERIA FOR TRAVEL GRANT AWARDS

ELIGIBILITY

Applicants must be fully paid-up BSMM members, of at least one year's standing at the time of the next Travel Grant deadline. Preference will be given to applicants known to have made a contribution to the Society.

TYPES OF ACTIVITY FUNDED

Any activity which is perceived to have educational merit, including attendance at training or research events, will be considered for a BSMM travel grant. The grant will cover travel and registration costs (where applicable) only. Applications for laboratory visits should be made under the heading of the Glyn Evans Mycology Award.

DOCUMENTATION

Copies of the following documents must be submitted with the completed Travel Grant application form:

- (i) Registration form (or other document specifying the nature and cost of the event which is to be funded);
- (ii) Abstracts (if the applicant is making a poster, oral or other presentation);
- (iii) Letter of invitation (if the applicant is an invited participant).

DEADLINES FOR APPLICATION

There will be three application deadlines each year, published in the BSMM newsletter and on the BSMM website (www.bsmm.org). Applications for events which precede the next deadline, and retrospective applications, will not be considered (i.e. the event must start after the next available application deadline). A member will not be eligible if he/she has received a previous BSMM travel grant for an event that started less than three years before the next available application deadline.

ASSESSMENT OF TRAVEL GRANT APPLICATIONS

Applications will be assessed by the BSMM committee. Available travel grant funds will be distributed among applicants according to the perceived educational merit of the funded event. Criteria that will increase the likelihood of funding include junior status of applicant (e.g. PhD student or other trainee), proposed oral or poster presentation, recent active participation at a BSMM-organized meeting and application for co-sponsorship from another organization. The maximum value of a single grant will be determined by the Committee at each deadline. Funding decisions will be made within three weeks of the application deadline.

CLAIMING THE AWARD

Receipts should be sent to the Treasurer to claim the award. This may be done before the meeting has taken place.

REQUIREMENTS OF TRAVEL GRANT RECIPIENT

The recipient must produce evidence of attendance at the meeting and a report of the activity attended, within 3 weeks of its completion. The report should be approximately 300-500 words in length, and should be submitted to the BSMM Hon. Secretary. The report may be published in the BSMM newsletter.